



SPOT 3 Annual

SPOT Tracker

Guide Instructions

To Log into SPOT:
[https:// myaccount.findmespot.com/login](https://myaccount.findmespot.com/login)



Login to Your Account

Welcome to SPOT!

Keep Me Logged In

LOGIN

[I forgot my username.](#)

[I forgot my password.](#)



New Account

Before you can adventure with your SPOT device you will need to activate on a SPOT service plan. This simple step-by-step activation process will have your device ready in minutes.

SIGN UP

Login: centraltablelandslls

Password: Staff#8remote

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ACCOUNT SUMMARY

MY DEVICES

MAPS

SETTINGS & BILLINGS

Filter Devices

APPLY

CLEAR

Device Update Available

Click on My Devices

Add Office to Search for SPOT and Apply

ADD NEW SPOT DEVICE

Active Devices

SPOT 3

17

Mudgee2 - SPOT 3



SPOT3 Annual

DEVICE TYPE
SPOT3

STATUS
Active

CONTRACT RENEWAL DATE
03/15/2022

NEXT BILLING DATE
03/16/2022

EDIT SETTINGS

DATE OF LAST SYNC
N/A

DEVICE FIRMWARE VERSION
CURRENT: 1.11

SERVICES
Basic Tracking, SMS Bundle, Unlimited Tracking, Network Maintenance Fee
[CHANGE MAPPING PLAN](#)
SPOT Mapping Basic

AUTH CODE
52540062

MESSAGES USED
0/200

SMS Bundle: [Buy Message Bundle](#)

MudgeeVet - SPOT 3

+

Orange1 -

+

OrangeVet - SPOT 3

+

OrangeVet2 - SPOT 3

+

Items Per Page

- 5
- 10
- 25
- 50
- 100
- ALL

Previous 1 2 3 4 Next

Or Items Per Page: Click on arrow and select ALL- This will bring up all SPOT Devices



ACCOUNT SUMMARY

MY DEVICES

MAPS

SETTINGS & BILLINGS

Filter Devices

APPLY

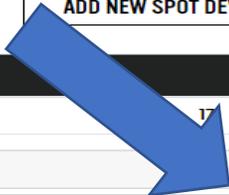
CLEAR

Device Update Available

Click on the + to Open the SPOT Device your after

ADD NEW SPOT DEVICE

| Active Devices | |
|----------------------|---|
| SPOT 3 | |
| Bathurst1 - SPOT 3 | + |
| Bathurst2 - SPOT 3 | + |
| BathurstVet - SPOT 3 | + |
| Cowra1 - SPOT 3 | + |
| Cowra2 - SPOT 3 | + |
| Cowra3 - SPOT 3 | + |
| Lithgow1 - SPOT 3 | + |
| Lithgow2 - SPOT 3 | + |
| Molong1 - SPOT 3 | + |
| Molong2 - SPOT 3 | + |
| Mudgee1 - SPOT 3 | + |
| Mudgee2 - SPOT 3 | + |
| MudgeeVet - SPOT 3 | + |
| Orange1 - SPOT 3 | + |
| Orange2 - SPOT 3 | + |
| OrangeVet - SPOT 3 | + |
| OrangeVet2 - SPOT 3 | + |



Items Per Page




ACCOUNT SUMMARY


MY DEVICES


MAPS


SETTINGS & BILLINGS

Filter Devices

Select Your SPOT Device 

Search by device, type, esn ...

APPLY

CLEAR

Device Update Available

ADD NEW SPOT DEVICE

Active Devices

SPOT 3

Click on Edit Settings

17



Bathurst1 - SPOT 3

ESN: 0-2447054



SPOT3 Annual

DEVICE TYPE
SPOT3

STATUS
Active

CONTRACT RENEWAL DATE ⓘ
03/15/2022

NEXT BILLING DATE ⓘ
03/16/2022

EDIT SETTINGS

DATE OF LAST SYNC
N/A

DEVICE FIRMWARE VERSION
CURRENT: 1.11

SERVICES
Basic Tracking, SMS Bundle, Unlimited Tracking, Network Maintenance Fee
[CHANGE MAPPING PLAN](#)
SPOT Mapping Basic

AUTH CODE
34162338

MESSAGES USED
3/200
SMS Bundle: [Buy Message Bundle](#)

Bathurst2 - SPOT 3

+

BathurstVet - SPOT 3



+

Bathurst3 - SPOT 3

DEVICE SETTINGS

Device Name - Bathurst1

Device Name

Bathurst1

Enter New Name:

SAVE

Assign a SPOT through Message Profile Settings

Tracking - 10 Minutes

+

S.O.S. Test Mode - Disabled

+

Movement Alerts - Disabled

+

Dock Mode - Disabled

+

Third Party GPS Forwarding - Disabled

+

CONTACT SETTINGS

S.O.S.

+

Social Media

+

MESSAGE PROFILE SETTINGS

Active Message Profile- Bathurst1 Not In Field

+

Check In

+

Custom

+

Help/SPOT S.O.V.

+

Click on the +

BACK

Active Message Profile

Create and edit profiles. Creating message profiles lets you group your contacts depending on user/trip.

Profile: **Bathurst1 Not in Field**[Create New Profile](#) | [Duplicate Profile](#)

| | | | |
|------------------------|------------------------|--|---|
| DEFAULT | Assign |  |  |
| Lucienne Downs | Assign |  |  |
| Phil Cranney | Assign |  |  |
| Mudgee2 Not in field | Assign |  |  |
| Orange2 - Not in Field | Assign |  |  |
| Mudgee1 Not in Field | Assign |  |  |
| Molong1 Not in Field | Assign |  |  |
| Molong2 Not in Field | Assign |  |  |
| Lithgow2 Not in Field | Assign |  |  |
| Lithgow1 Not in Field | Assign |  |  |
| Bathurst1 Not in Field | Assign |  |  |
| Bathurst2 Not in Field | Assign |  |  |
| Orange1 Not in Field | Assign |  |  |
| Cowra1 Not in Field | Assign |  |  |
| Cowra2 Not in Field | Assign |  |  |
| AAT in field | Assign | | |

You can now assign the relevant SPOT Tracker to you. Make sure it isn't already assigned to another staff member

MESSAGE PROFILE SETTINGS

| | |
|-------------------------------------|---|
| Active Message Profile- Peter Evans | + |
| Check In | + |
| Custom | + |
| Help/SPOT S.O.V. | + |

MESSAGE PROFILE SETTINGS

| | | | | | | | | | | | | | |
|--|----------------|--|--|-------------------------------|--|--|-----------------------------|--|--|-------------------------|--|--|----------------------|
| Active Message Profile- Peter Evans | + | | | | | | | | | | | | |
| Check In | - | | | | | | | | | | | | |
| Check In Edit Check In message profile Message to Send: Arrived on site & all OK - Peter Evans (72 characters remaining) SAVE Send Messages To: <input type="checkbox"/> Twitter <table border="1"><tr><td>+61-0428791359</td><td></td><td></td></tr><tr><td>clare.hamilton@lls.nsw.gov.au</td><td></td><td></td></tr><tr><td>angela.price@lls.nsw.gov.au</td><td></td><td></td></tr><tr><td>admin.ct@lls.nsw.gov.au</td><td></td><td></td></tr></table> Add Email Add Mobile Number | +61-0428791359 | | | clare.hamilton@lls.nsw.gov.au | | | angela.price@lls.nsw.gov.au | | | admin.ct@lls.nsw.gov.au | | | Profile: Peter Evans |
| +61-0428791359 | | | | | | | | | | | | | |
| clare.hamilton@lls.nsw.gov.au | | | | | | | | | | | | | |
| angela.price@lls.nsw.gov.au | | | | | | | | | | | | | |
| admin.ct@lls.nsw.gov.au | | | | | | | | | | | | | |
| Custom | + | | | | | | | | | | | | |
| Help/SPOT S.O.V. | + | | | | | | | | | | | | |

Once you have added your profile, your information will populate into:
Check In
Custom
Help/SPOT S.O.V.
S.O.S.

When you 1st assign a SPOT Tracker, click on the + to open each Message Profile drop down to check information is correct

Each SPOT Tracker has **FIVE** buttons for use

These buttons have functions that relate to the “Active Message Profile”



Each button is setup to send an email & text message to your supervisor & admin.ct email account

Using SPOT in the field

Press and hold the 'Power' button until indicator light blinks green along with the Tracking button before leaving

Place the SPOT flat with the logo facing the sky without obstructions, for best reception when turning SPOT on or sending a message

Use the USB power cord to save battery life while travelling in vehicles

Press and hold message buttons until indicator lights blink green

| INDICATOR | BLINKING GREEN | BLINKING RED |
|----------------------------|---|---|
| GPS | Searching for GPS signal | GPS location fix failed, move to a new location |
| Message Sending | Message transmission schedule in progress | Last message was not sent |
| Check In or Custom Message | Message sequence in progress | Message sequence has been cancelled |
| Help | SPOT in Help/SPOT S.O.V. mode | Help/SPOT S.O.V. has been cancelled |
| S.O.S. | S.O.S. is engaged | S.O.S. has been cancelled |
| Tracking | SPOT in Track mode | Track sequence has been cancelled |
| Power | On | Low battery |

