

OPERATIONS

- **Implementation of strategies to resolve the incident**
- **Management of all activities that are undertaken directly to resolve the incident**
- **Management of all resources (people and equipment) assigned to the Operations Section**

Checklist

- ✓ Manage and supervise operations at the incident and monitor progress
- ✓ Exchange information regularly with Incident Management Team (IMT) and provide regular reports to the Incident Controller (IC)
- ✓ Establish a process for briefing personnel prior to deployment and at the conclusion of a shift or incident
- ✓ Take action to protect and preserve the incident scene
- ✓ Check appropriate mapping is available
- ✓ Brief and allocate operations personnel in accordance with the Incident Action Plan (IAP)

- ✓ Check personnel are properly equipped for allocated tasks
- ✓ Establish an Operations Point, if required
- ✓ Keep personnel informed of the situation at the incident
- ✓ Establish and maintain staging areas as appropriate to the situation
- ✓ Establish Air Operations and Plant Operations units as required
- ✓ Communicate with stakeholders and affected parties at the scene
- ✓ Advise the IC of the incident situation, control progress and emerging risks
- ✓ Report events and accidents to the IC
- ✓ Identify new and potential risks at the incident, including public safety or environmental risks, and ensure their management and communication to the IC and IMT
- ✓ Develop the operations portion of the IAP Log activities and key decisions
- ✓ Determine the need for, and request, additional resources
- ✓ Determine the need for logistical support
- ✓ Use principle of Span of Control to determine the Operational Structure appropriate to the incident; consider the establishment of sectors and divisions (functional and/or geographic) as appropriate to the incident
- ✓ Regularly advise the IC, the Planning Section and the Intelligence Section (if established) of the incident situation, emerging risks and the progress towards incident control
- ✓ Log activities and key decisions